



**WATFORD
BOROUGH
COUNCIL**

COUNCIL MEETING

21 May 2019

6.30 pm

Town Hall, Watford

Contact

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For information about attending meetings please visit the [council's website](#).

Publication date: 13 May 2019

13 May 2019

Councillor

You are hereby summoned to attend a meeting of the Council of the Borough of Watford to be held on Tuesday, 21 May 2019 starting at 6.30 pm at the Town Hall, Watford to take into consideration and determine upon the following subjects, namely: -

1. Election of Chairman

2. Election of Vice-Chairman

The meeting will be adjourned at this point and re-convened at 7.30pm

3. Apologies for Absence

4. Disclosure of Interests

5. Minutes

The [minutes](#) of the meeting held on 19 March 2019 to be submitted and signed.

6. Official Announcements

7. Questions by Members of the Council under Council Procedure Rule 10.0

8. Petitions presented under Council Procedure Rule 12.0

9. Business especially brought forward by the Chairman or the Head of Paid Service which in the opinion of the Chairman should be considered as a matter of urgency.

10. Notification of Constitution of Political Groups (Pages 4 - 6)

Report of Democratic Services Manager

11. Notification to Council of Members of the Cabinet and Portfolio Holders (To Follow)

Report to follow

12. Executive Scheme of Delegation (Pages 7 - 8)

Report of Democratic Services Manager

13. Programme of meetings 2019/20 (To Follow)

Report to follow

14. Establishment of Committees and Appointment of Chairs and Vice Chairs (Pages 9 - 19)

Report of Democratic Services Manager

15. Appointment of Representatives of the Council on Outside Bodies 2019/20 (Pages 20 - 25)

Report of Democratic Services Manager

16. Motions submitted under Council Procedure Rule 13.0

A handwritten signature in black ink, appearing to read 'Manny Lewis', with a stylized flourish at the end.

Manny Lewis, Managing Director

Agenda Item 10

Part A

Report to: Council

Date of meeting: 21 May 2019

Report author: Democratic Services Manager

Title: Notification of Constitution of Political Groups

1.0 Summary

- 1.1 Regulations made under the Local Government and Housing Act 1989 requires formal notice to be given each year of the composition of political groups. This information also enables the requirements of the relevant section of that Act dealing with political balance on Council committees to be complied with.

2.0 Risks

2.1

Nature of risk	Consequence	Suggested Control Measures	Response (treat, tolerate, terminate or transfer)	Risk Rating (combination of severity and likelihood)
If political groups are not established this will impact upon being able to form the politically balanced committees	Council committees may not be able to be politically balanced	Councillors have been asked to sign a form to establish the political groups	Treat	2

3.0 Recommendations

- 3.1 That Council notes the composition of the political groups on the Council as at 21 May 2019.

Further information:

Caroline Harris

caroline.harris@watford.gov.uk

Report approved by: Group Head of Democracy and Governance**4.0 Detailed proposal**

4.1 Details of Leaders, Deputy Leaders, Group Secretaries and membership are as follows:

4.2 Liberal Democrat Group

Leader:	Councillor Karen Collett
Deputy Leader:	Councillor Kareen Hastrick
Group Secretary:	Councillor Peter Jeffree
Group Members	Councillors Allen Williamson, Bolton, Collett, Crout, Dychton, Fahmy, Grimston, Hamid, Hastrick, Hofman, Jeffree, J Johnson, S Johnson, Kloss, Martins, Parker, Pattinson, Saffery, Scudder, Sharpe, Stiff, Stotesbury, Mayor Taylor, Walford, Watkin, Wenham, Williams.

4.3 Labour Group

Leader:	Councillor Nigel Bell
Deputy Leader:	Councillor Jagtar Singh Dhindsa
Group Secretary:	Councillor Matt Turmaine
Group Members	Councillors Bashir, Bell, Dhindsa, Ezeifedi, Khan, Mauthoor, Mills, Shah, Smith, Turmaine

5.0 Implications**5.1 Financial**

5.1.1 There are no financial implications.

5.2 Legal Issues (Monitoring Officer)

5.2.1 The Head of Democracy and Governance comments that notification of membership complies with the Council's Constitution, Procedure Rule 24.0 and with the requirements of the Local Government (Committees and Political Groups) Regulations 1990.

5.3 Equalities, Human Rights and Data Protection

5.3.1 Having had regard to the council's obligations under s149, it is considered that there will be no impact upon councillors equalities or human rights.

5.3.2 Having had regard to the council's obligations under the General Data Protection Regulation (GDPR) 2018, it is considered that officers are not required to undertake a Data Processing Impact Assessment (DPIA) for this report.

5.4 Staffing

5.4.1 None

5.5 Accommodation

5.5.1 None

5.6 Community Safety/Crime and Disorder

5.6.1 None

5.7 Sustainability

5.7.1 None

Appendices

None

Background papers

No papers were used in the preparation of this report.

Part A

Report to: Council

Date of meeting: 21 May 2019

Report author: Democratic Services Manager

Title: Executive Scheme of Delegation

1.0 Summary

- 1.1 The Mayor has approved the Executive Scheme of Delegation with no changes from that currently in the constitution.

2.0 Risks

2.1

Nature of risk	Consequence	Suggested Control Measures	Response (treat, tolerate, terminate or transfer)	Risk Rating (combination of severity and likelihood)
The Mayor does not submit a scheme of delegation	Relevant officers and Portfolio Holders would be unable to make decisions	Council notes the Executive Scheme of Delegation from the Mayor	Treat	2

3.0 Recommendations

- 3.1 To note that the Executive Scheme of Delegation approved by the Mayor is unchanged.

Further information:

Caroline Harris

caroline.harris@watford.gov.uk

Report approved by: Group Head of Democracy and Governance

4.0 Implications

4.1 Financial

4.1.1 There are no financial implications arising directly from this report.

4.2 **Legal Issues** (Monitoring Officer)

4.2.1 The Head of Democracy and Governance comments that the Executive scheme of delegation is purely within the gift of the Mayor. The Mayor still retains the ability to take all Executive functions himself if required.

4.3 **Equalities, Human Rights and Data Protection**

4.3.1 There are no implications

5.4 **Staffing**

5.4.1 None

5.5 **Accommodation**

5.5.1 None

5.6 **Community Safety/Crime and Disorder**

5.6.1 None

5.7 **Sustainability**

5.7.1 None

Appendices

None

Background papers

No papers were used in the preparation of this report.

Part A

Report to: Council

Date of meeting: 21 May 2019

Report author: Democratic Services Manager

Title: Establishment of Committees and Appointment of Chairs and Vice Chairs

1.0 Summary

- 1.1 Council Procedural Rule 1.2 provides for nominations for membership of Committees and Sub-Committees to be made by the political groups (as designated under the Local Government (Committees and Political Groups) Regulations 1990.)
- 1.2 The Local Government and Housing Act 1989 and the Regulations require that seats on ordinary Committees are allocated in accordance with political balance. This provision also extends to scrutiny committees as they are being set up directly by the Council.

2.0 Risks

2.1

Nature of risk	Consequence	Suggested Control Measures	Response (treat, tolerate, terminate or transfer)	Risk Rating (combination of severity and likelihood)
Not complying with the principles of the Local Government and Housing Act 1989 and the Regulations	Could leave the council open to challenge	Groups have been asked to make nominations and any vacancies will be voted on at the meeting	Treat	2

3.0 Recommendations

- 3.1 That Council unanimously agrees that the Standards Committee is not politically balanced - see paragraph 4.4.1.
- 3.2 That Council agrees the establishment of politically balanced committees as set out in paragraph 4.1 of the report.
- 3.3 The Council agrees the establishment of non politically balanced committees as set out in paragraph 4.2.
- 3.4 The Council agrees the appointment of Members to politically balanced committees as set out in paragraph 4.3.1 of the report and Appendix A.
- 3.5 The Council appoints chairs and vice chairs to the committees listed in paragraphs 4.1 and 4.2 and Appendix A.

Further information:

Caroline Harris

caroline.harris@watford.gov.uk

Report approved by: Group Head of Democracy and Governance

4.0 Detailed proposal

4.1 Politically Balanced Committees

1.	Licensing Committee	15 seats
2.	Development Management	9 seats
3.	Overview & Scrutiny Committee	9 seats
4.	Finance Scrutiny	9 seats
5.	Council Functions	7 seats
6.	Audit Committee	5 seats
7.	Chief Officer Pay Panel	5 seats
8.	Appointments Committee	5 seats
	TOTAL	64 seats

4.2 Non politically balanced committees

1.	Major Projects Forum	7 seats (at least one from each Group)
2.	Constitution Working Party	7 seats (at least one from each Group)
3.	Member Development Group	Up to 10 seats (at least one from each Group).
4.	Planning Policy Advisory Group	9 Members (at least one from each Group one of whom must be the Planning Portfolio holder).
5.	Housing Policy Advisory Group	7 members (at least one from each Group including the Portfolio Holder)
6.	Standards Committee	5 seats (3 Lib Dems + 2 opposition)
7.	Sustainability Forum	9 seats (at least one from each Group)
8.	Health and Wellbeing Forum	9 seats (at least one from each Group including the Community Portfolio Holder)

4.3 Seats on politically balanced committees are allocated on a proportional basis of 46 to the Liberal Democrat Group and 18 to the Labour Group.

4.3.1 Seats on committees have been allocated as follows:

			Lib Dem	Lab
1.	Licensing Committee	15 seats	11	4
2.	Development Management Committee	9 seats	6	3
3.	Overview & Scrutiny Committee	9 seats	6	3
4.	Finance Scrutiny Committee	9 seats	6	3
5.	Council Functions	7 seats	5	2
6.	Audit Committee	5 seats	4	1
7.	Chief Officer Pay Panel	5 seats	4	1

8.	Appointments Committee	5 seats	4	1
	TOTAL	64	46	18

4.3.2 Group leaders have been asked to nominate Members to committees. Any seats not agreed beforehand will be dealt with at the Annual Council meeting.

4.3.3 Members should note that members of the Cabinet cannot sit on a scrutiny committee and that the Mayor is not included for the purpose of political balance and therefore cannot be appointed to any of these committees.

4.4 Non Politically Balanced Committees

4.4.1 **Standards Committee**

The Localism Act 2011 resulted in a large number of changes to the Standards regime which came into effect on 1 July 2012.

At its annual meeting in May 2012 council established a Standards Committee which took effect from 1 July 2012 comprising 5 elected members of the Council. Council agreed unanimously that the committee would not be constituted on the lines of proportionality. If Council wishes to continue this approach then it must again unanimously agree that the committee is not constituted on the lines of proportionality.

The Mayor cannot be appointed to this committee.

4.4.2 **Major Projects Forum, Constitution Working Party, Planning Policy Advisory Group, Housing Policy Advisory Group, Sustainability Forum, Health and Wellbeing Forum**

These are not decision making bodies and should include at least one Member from each Group. Planning Policy Advisory Group, Housing Policy Advisory Group and Health and Wellbeing Forum should include the relevant portfolio holders.

4.4.3 **Member Development Group**

This Group comprises up to 10 members and should include at least one representative from each political group who will act as training champion to encourage members of their Group to participate in training and development activities. In 2018/19 the Group took on the role of Champions for the Members Portal and have been testing the forms which will be used by members as part of the Watford 2020 Programme.

4.5 Licensing Committee

The Council is required to have a Licensing Committee and it is able to appoint sub-committees of three members from the main committee to deal with:

- Determining new and variation applications submitted under the Licensing Act 2003 where representations have been received.
- Conducting reviews of premises' licences and club premises' certificates as requested.
- Gaming machine applications for licensed premises requesting five or more machines.
- Conducting reviews of gaming premises as required.
- Determining new and variation applications submitted under the Gambling Act where representations have been received.
- Consideration of appeals from licensed hackney carriage/private hire drivers when their licence is being revoked by the Council.
- Determining Temporary Event Notices when representations had been received by the Police. These hearings have to be held at short notice.

Hearings take place during the day. Chairs of the sub committees are elected at each meeting and for that meeting only.

4.6 Nominations from Political Groups

- 4.6.1 Group Leaders have been asked to consider and agree nominations prior to Annual Council. Nominations received so far are attached as Appendix A. Any appointments not determined in this way will be put to the Annual Council meeting and agreed through a voting process.
- 4.6.2 Members are also required to agree the appointment of chairs and vice chairs to the committees listed in 3.1 and 3.1.2 above.

The Planning Policy Advisory Group, Housing Policy Advisory Group, Major Projects Forum and Health and Wellbeing Forum are chaired by the Portfolio Holders.

As agreed at Constitution Working Party, the Chair of Finance Scrutiny should be drawn from the membership of the Overview and Scrutiny Committee.

Nominations received so far are attached as Appendix A. Any outstanding appointments will be put to the Annual Council meeting and agreed through a voting process.

- 4.6.3 Groups should have regard to the specific training requirements which **must** be undertaken by all members of the Development Management and Licensing Committees. Members who do not undertake the relevant training are unable to

participate in meetings of these committees, including acting as replacements or debating related issues at Council meetings. It is therefore advisable for all councillors to undergo training in these areas regardless of whether they are actual members of the Licensing or Development Management Committees. It was also agreed at Council that members should have scrutiny training every two years in order to sit on the scrutiny committees.

5.0 Implications

5.1 Financial

5.1.1 The Shared Director of Finance comments that there are no financial implications in this report.

5.2 Legal Issues (Monitoring Officer)

5.2.1 The Head of Democracy and Governance comments that if Council does not unanimously vote for the Standards Committee not to be politically balanced then the effect would be four seats to the Liberal Democrat Group and one seat to the Labour Group, rather than the 3/2 split proposed in the report. The other legal implications are contained within the body of the report.

5.3 Equalities, Human Rights and Data Protection

5.3.1 The allocation of seats is carried out in accordance with Local Government and Housing Act 1989 and the Regulations require that seats on ordinary Committees are allocated in accordance with political balance.

5.3.2 Data Protection Impact Assessment

Having had regard to the council's obligations under the General Data Protection Regulation (GDPR) 2018, it is considered that officers are not required to undertake a Data Processing Impact Assessment (DPIA) for this report.

5.4 Staffing

5.4.1 None

5.5 Accommodation

5.5.1 None

5.6 Community Safety/Crime and Disorder

5.6.1 None

5.7 **Sustainability**

5.7.1 None

Appendices

Appendix A – Nominations to committees and for chairs and vice chairs

Background papers

Letter to Groups from Democratic Services Manager 3 May 2019

Completed nomination forms received from Groups

**Committee Membership
Appointments 2019/20**

Committee	Chair and Vice Chair	Liberal Democrat	Labour
Politically balanced committees			
Appointments Committee 5 seats	Chair: Cllr Mark Watkin Vice Chair:	4 seats	1 seat
		Mark Watkin Derek Scudder Stephen Johnson Jenny Pattinson	Sohail Bashir
Audit Committee 5 seats	Chair: Cllr Derek Scudder Vice Chair: Cllr Ian Stotesbury	4 seats	1 seat
		Derek Scudder Peter Kloss Jane Johnson Ian Stotesbury	Sohail Bashir
Chief Officer Pay Panel 5 seats	Chair: Cllr Mark Watkin Vice Chair: Cllr Derek Scudder	4 seats	1 seat
		Jane Johnson Mark Watkin Derek Scudder Amanda Grimston	Nasreen Shah
Council Functions Committee 7 seats	Chair: Cllr Darren Walford Vice Chair: Cllr Jane Johnson	5 seats	2 seats
		Jane Johnson Darren Walford Mark Watkin Aga Dychton Maggie Parker	Mo Mills Nasreen Shah
Development Management Committee 9 seats	Chair: Cllr Peter Jeffree Vice Chair: Cllr Stephen Johnson	6 seats	3 seats
		Peter Jeffree Mark Watkin Iain Sharpe Kareen Hastrick Stephen Johnson Karen Collett	Nigel Bell Mo Mills Favour Ezeifedi

**Committee Membership
Appointments 2019/20**

Committee	Chair and Vice Chair	Liberal Democrat	Labour
Finance Scrutiny 9 seats	Chair: <i>By convention an opposition member on O&S to be nominated at Council.</i> Vice Chair: Cllr Peter Kloss	6 seats	3 seats
		Peter Kloss Rabi Martins Glen Saffery Jane Johnson Dawn Allen-Williamson Jenny Pattinson	Matt Turmaine Nigel Bell Asif Khan
Licensing 15 seats	Chair: Cllr Joe Fahmy Vice Chair: Cllr Aga Dychton	11 seats	4 seats
		Joe Fahmy Peter Jeffree Kareen Hastrick Glen Saffery Stephen Bolton Darren Walford Aga Dychton Amanda Grimston Imran Hamid Richard Wenham Jenny Pattinson	Mo Mills Bilqees Mauthoor Richard Smith Asif Khan
Overview and Scrutiny Committee 9 seats	Chair: Cllr Amanda Grimston Vice Chair: <i>By convention an opposition member to be nominated at Council</i>	6 seats	3 seats
		Rabi Martins Amanda Grimston Jessica Stiff Maggie Parker Glen Saffery Dawn Allen-Williamson	Jagtar Singh Dhindsa Matt Turmaine Bilqees Mauthoor
Total seats per group		46	18

**Committee Membership
Appointments 2019/20**

Committee	Chair and Vice Chair	Liberal Democrat	Labour
Other committees and advisory groups			
Constitution Working Party 7 seats	Chair: Cllr Kareen Hastrick Vice Chair: Cllr Darren Walford	At least one seat	At least one seat
		Kareen Hastrick Stephen Bolton Stephen Johnson Iain Sharpe Darren Walford	Nigel Bell Asif Khan
Health and Wellbeing Forum 9 seats OVERSUBSCRIBED +1	Chair: Cllr Karen Collett Vice Chair: Cllr Rabi Martins	At least one seat	At least one seat
		Karen Collett Kareen Hastrick Rabi Martins Dawn Allen-Williamson Amanda Grimston Ian Stotesbury Imran Hamid	Bilqees Mauthoor Nasreen Shah Favour Ezeifedi
Housing Policy Advisory Group 9 seats UNDERSUBSCRIBED - 1	Chair: Cllr Stephen Johnson Vice Chair: Cllr Rabi Martins	At least one seat	At least one seat
		Stephen Johnson Peter Jeffree Rabi Martins Richard Wenham Kareen Hastrick Derek Scudder	Bilqees Mauthoor Richard Smith
Major Projects Forum 7 seats OVERSUBSCRIBED +1	Chair: Cllr Iain Sharpe Vice Chair: Cllr Mark Hofman	At least one seat	At least one seat
		Peter Jeffree Mark Hofman Stephen Bolton Iain Sharpe Jessica Stiff	Nigel Bell Bilqees Mauthoor Favour Ezeifedi

**Committee Membership
Appointments 2019/20**

Committee	Chair and Vice Chair	Liberal Democrat	Labour
Member Development Group 10 seats UNDERSUBSCRIBED -2	Chair: Cllr Maggie Parker Vice Chair: Cllr Karen Collett	At least one seat	At least one seat
		Maggie Parker Karen Collett Stephen Bolton Aga Dychton Mark Watkin Richard Wenham	Bilqees Mauthoor Richard Smith
Planning Policy Advisory Group 9 seats UNDERSUBSCRIBED -2	Chair: Cllr Iain Sharpe Vice Chair: Derek Scudder	At least one seat	At least one seat
		Iain Sharpe Peter Jeffree Ian Stotesbury Stephen Johnson Derek Scudder Karen Collett	Bilqees Mauthoor
Standards Committee 5 seats	Chair: Cllr Keith Crout Vice Chair: Cllr Stephen Bolton	3 seats	2 seats
		Keith Crout Stephen Bolton Amanda Grimston	Jagtar Singh Dhindsa Sohail Bashir
Sustainability Forum 9 seats UNDERSUBSCRIBED -2	Chair: Cllr Ian Stotesbury Vice Chair: Cllr Jess Stiff	At least one seat	At least one seat
		Tim Williams Glen Saffery Ian Stotesbury Imran Hamid Jessica Stiff Mark Hofman	Richard Smith

Agenda Item 15

Part A

Report to: Council

Date of meeting: 21 May 2019

Report author: Democratic Services Manager

Title: Appointment of Representatives of the Council on Outside Bodies 2019/20

1.0 Summary

- 1.1 In accordance with Council Procedure Rule 1.2 nominations have been sought from the political groups to appoint to those committees and outside bodies for the forthcoming Municipal Year except where appointment to those bodies has been delegated by the Council or is exercisable only by the Mayor.
- 1.2 These appointments do not have to be made in accordance with political balance, and the role of Members nominated is to represent the Council as a whole.
- 1.3 A list of outside bodies to whom the Council appoints with nominations received so far for 2019/20 is attached as appendix 1.
- 1.4 Groups were also asked to submit nominations to those bodies which relate to executive functions and to which the Mayor appoints. A list of the appointments for 2019/20 is attached as appendix 2.

2.0 Risks

2.1

Nature of risk	Consequence	Suggested Control Measures	Response (treat, tolerate, terminate or transfer)	Risk Rating (combination of severity and likelihood)
That the council is not represented on outside bodies which require a nomination	The council is not able to participate in the governance of the outside bodies	That a list of nominations is approved by Council	Treat	2

3.0 **Recommendations**

3.1 That Council appoints representatives to those outside bodies listed in Appendix 1.

3.2 That Council notes the appointments made by the Mayor.

Further information:

Caroline Harris

caroline.harris@watford.gov.uk

Report approved by: Group Head of Democracy and Governance

4.0 **Implications**

4.1 **Financial**

4.1.1 There are no financial implications.

4.2 **Legal Issues** (Monitoring Officer)

4.2.1 The Head of Democracy and Governance comments that members appointed as directors or trustees on behalf of the Council to outside bodies have a legal obligation to act in the best interest of the bodies they have been appointed to and should ensure the body concerned provides them with adequate training to perform their role and provides them with appropriate indemnity insurance.

4.3 **Equalities, Human Rights and Data Protection**

4.3.1 There are no implications.

4.4 **Staffing**

4.4.1 None

4.5 **Accommodation**

4.5.1 None

4.6 **Community Safety/Crime and Disorder**

4.6.1 None

5.7 **Sustainability**

5.7.1 None

Appendices

- Appendix 1 - Schedule of Council Appointments
- Appendix 2 – Mayoral Appointments

Background papers

- E-mail from Democratic Services Manager to Groups 3 May 2019
- Completed nomination forms returned via Group Secretaries

**Council Appointments of Representatives to Outside Organisations
2019/20**

Organisation	Total no. of reps	Period of Service	Nominations 2019/20
East of England Local Government Association*	1	N/A	Peter Taylor
Hertfordshire County Council Health Scrutiny Committee**	1	1 year	Amanda Grimston
Herts Leaders' Group*	1	1 year	Peter Taylor
Local Government Association – General Assembly	1	1 year	Peter Taylor
Local Government Association – Eastern Region Local Government Conference	1	1 year	Peter Taylor
West Herts Crematorium Scrutiny Committee ***	1	3 years to 5/20	Derek Scudder

* The appointed Member should be the Council Leader or Elected Mayor.

** The appointed Member must be a member of one of the Council's Scrutiny Committees and therefore not an Executive Member; they must not be employed by the County Council or have any other conflict of interest.

*** The appointed Member to the West Herts Crematorium Scrutiny Committee must not be an Executive Member of the Council.

**Appointments by the Mayor of Representatives to Outside Organisations
2019/20**

Organisation	Total number of reps	Period of Service	Nominations 2019/20
Armed Forces Covenant Board	1	1 year	Darren Walford
Bedford, Morison and Cordery Almshouse Charity	1	3 years to 5/20	Derek Scudder
Groundwork East (previously known as Groundwork Hertfordshire)	1	1 year	Stephen Bolton
Hertfordshire Building Preservation Trust	1	1 year	Peter Jeffree
Hertfordshire Police and Crime Panel*	1	Not specified	Glen Saffery
	Substitute		Tim Williams
Hertfordshire Sustainability Forum**	1	1 year	Tim Williams
	1 Deputy	1 year	Ian Stotesbury
Hertfordshire Waste Partnership	1	1 year	Tim Williams
Local Government Information Unit	1	1 year	Peter Taylor
The Palace Theatre Ltd – Directors	2	4 years	Karen Collett
		4 years	Tim Williams
PATROL Adjudication Joint Committee	1	1 year	Iain Sharpe
Watford Borough Council and West Herts Golf Course Consultative Committee	4	1 year	Derek Scudder Darren Walford Amanda Grimston Jagtar Singh Dhindsa

Organisation	Total number of reps	Period of Service	Nominations 2019/20
Watford Citizen's Advice Bureau	2	1 year	George Derbyshire Stephen Bolton
Wellspring Church (Watford)	3 (one to be an officer)	1 year	Stephen Bolton Maggie Parker
Watford Community Housing	1	1 year	Stephen Cavinder
Watford Vel Mururgan Trust	3 (one to be an officer)	1 year	Mark Watkin Rabi Martins
Watford Workshop	1	3 years to 5/20	Tim Williams
West Herts Crematorium Joint Committee***	1	3 years to 5/20	Karen Collett

- * According to the Police and Crime Panel's agreement the representative must be the Elected Mayor. The Mayor can appoint a Councillor to take their place.
- ** Hertfordshire Sustainability Forum replaced Hertfordshire Environment Forum during 2011/12. The terms of reference require one appointment from each District Council. A nominated Deputy can be appointed should the appointed Councillor not be available for a meeting.
- *** In accordance with the agreement, the appointment to the West Herts Crematorium Joint Committee shall be from among the members of the Council's Executive. The appointed Member's membership of the Joint Committee shall end if they cease to be a member of the Council's Executive.